**Daily Scrum Meeting**

**Scrum Master:** Tiong Hai Ting

This meeting is conducted each day around 20 – 30 minutes in orders to describe what we have done and how well or challenges that we faced. Besides, duration for each sprint is 2 weeks.

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| (14 NOVEMBER 2016 – 18 NOVEMBER 2016) | | | | |
| Date | Name | Achievement | Challenges | Work on Tasks |
| 14/11/2016 | Tan Zin Gao | - | - | Dividing “maintain staff” user stories into more detail user stories. |
| Cheah Dick Son | - | - | Dividing “Membership” user stories into more detail user stories. |
| 15/11/2016 | Tan Zin Gao | 4 sub user stories is created for “maintain staff” user stories. | - | Design all the user interface for “maintain staff” user interface. |
| Cheah Dick Son | 5 sub user stories is created for “Maintain Staff” user. | - | Design all the user interface for “Membership” user interface. |
| Chang Kar Hou | - | - | Planning whole database and determine data fields that needed for bus ticketing management system. |
| 16/11/2016 | Tan Zin Gao | UI design completed. | Unsure matching customers’ requirement or not. | Coding out all the user interfaces for “maintain staff” user stories. |
| Cheah Dick Son | UI design completed. | Unsure matching customers’ requirement or not. | Coding out all the user interfaces for “membership” user stories. |
| Chang Kar Hou | Overall database design and data fields is completed. | Hard to link the relation between each table and difficult to manage redundancy data fields. | - |
| 17/11/2016 | Tan Zin Gao | UI coding done. | Hard to coding the UI exactly the same with the drawing. | - |
| Cheah Dick Son | UI coding done. | Hard to coding the UI exactly the same with the drawing. | - |
| Chang Kar Hou | - | - | Testing all the UI design for “maintain staff” user stories. |
| Neo Kui Hung | - | - | Testing the UI design for “membership” user stories. |
| 18/11/2016 | Tan Zin Gao | - | - | Improving all the user interfaces for “maintain staff” user stories. |
| Cheah Dick Son | - | - | Improving all the user interfaces for “membership” user stories. |
| Chang Kar Hou | Tested all the UI design for “maintain staff” user stories. | UI design must be improved, a lot of inconsistency. | - |
| Neo Kui Hung | Tested the UI design for “membership” user stories. | UI design must be improved, not easy to visualise the data and a lot of user unfamiliar words. | - |

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| (21 NOVEMBER 2016 – 25 NOVEMBER 2016) | | | | |
| Date | Name | Achievement | Challenges | Work on Tasks |
| 21/11/2016 | Tan Zin Gao | Improvement UI done. | Hard to make UI consistent. | - |
| Cheah Dick Son | Improvement UI done. | - | - |
| Chang Kar Hou | - | - | Coding two of the sub user stories for “maintain staff” user stories. |
| Neo Kui Hung | - | - | Coding two of the sub user stories for “Membership” user stories. |
| 22/11/2016 | Tan Zin Gao | - | - | Testing 2 sub user stories for “maintain staff” user stories. |
| Cheah Dick Son | - | - | Testing 2 of the sub user stories for “Membership” user stories. |
| Chang Kar Hou | Two of the sub user stories for “maintain staff” user stories is completed. | - | Coding another 2 sub user stories for “maintain staff” user stories. |
| Neo Kui Hung | Two of the sub user stories for “Membership” user stories is completed. | - | Coding another 3 of the sub user stories for “Membership” user stories. |
| 23/11/2016 | Tan Zin Gao | Testing completed for 2 of the sub user stories for “Maintain Staff” user stories. | The function must be improved. | Testing another 2 sub user stories for “maintain staff” user stories. |
| Cheah Dick Son | Testing completed for 2 of the sub user stories for “Membership” user stories. | The function is not matched with the business requirements. | Testing another 3 of the sub user stories for “Membership” user stories. |
| Chang Kar Hou | Coding completed. | Hard to avoid data redundancy. | Improves previous user stories |
| Neo Kui Hung | Coding completed. | - | Improves previous user stories. |
| 24/11/2016 | Tan Zin Gao | Testing completed for another 2 sub user stories for “maintain staff” user stories. | - | - |
| Cheah Dick Son | Testing completed for another 3 of the sub user stories for “Membership” user stories. | - | - |
| Chang Kar Hou | Improvement done | Business requirements are changed. | Improves previous user stories |
| Neo Kui Hung | Improvement done. | - | Improves previous user stories. |
| 25/11/2016 | Tan Zin Gao | - | - | Source codes integration |
| Cheah Dick Son | - | - | Source codes integration |
| Chang Kar Hou | Improvement done. | - | Source codes integration |
| Neo Kui Hung | Improvement done. | - | Source codes integration |